ARIZONA DEPARTMENT OF EDUCATION

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SCHOOL FINANCE MEMORANDUM 00-023

TO: School District Superintendents and Budget administrators

FROM: Lyle Friesen, Director of School Finance, ADE

DATE: November 23, 1999

SUBJECT: December 1999 budget revisions and APOR55-1

School districts, which were notified that they must reduce the budget limits before December 15, 1999 should review the APOR55-1 currently, posted to the Department of education's web site. This new report contains several corrections, which many districts have called in reference to.

The new report is available at:

http://www.ade.state.az.us/SchoolFinance/Districts

Once you have selected the Reports/Data option on your district's ADE web age, you will see the following list of reports. (State aid has not been paid using this APOR55-1. For the December state aid payment, another APOR 55-1 will be generated.)

Available Reports

- Allocation Counts Report (2000)
 - The allocation counts report contains counts for use in preparing the school by school budget.
- APOR Equalization Report (APOR55) (2000)

November Report For Budget Run Only

- APOR State Aid Payment Detail (APOR 64-1) (2000)
 Equalization Assistance and Additional State Aid Detail
- Expenditure Budget Verification Report (BUDG25) Adopted (2000)
 Verifies expenditure budgets submitted to ADE.
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- School Budget File (2000)
 - Excel file with sheets already loaded for each district school.
- Submitted Files Status Report (1999)
 - View the status of files sent to ADE.
- Teacher Experience Index Detail Report (SDER96-1) (1999)
- SDER Teacher Experience Index Detail Report
- Teacher Experience Index Detail Summary Report (SDER96-2) (1999)
 - SDER Teacher Experience Index Detail Summary Report
- Vehicle Inventory Edit/Update Report (TRAN02-1) (1999)
 - Activity of records submitted for processing
- Vehicle Inventory Report (TRAN03-1) (1999)

Runs when a district submits data

New SAIS BUDG25 reports, which will include information from the most recent APOR55-1, are being generated at this time. The new SAIS BUDG25 report date should be on or after November 24, 1999.